

Overview

THE FEDERAL POLYTECHNIC UKANA

INVITATION FOR PRE-QUALIFICATION AND EXPRESSION OF INTEREST FOR THE IMPLEMENTATION OF THE FEDERAL POLYTECHNIC UKANA YEAR 2022 CAPITAL AND ZONAL INTERVENTION PROJECTS

(1) INTRODUCTION

The Federal Polytechnic UKANA in keeping with its mandate and in compliance with the provisions of the Public Procurement Act, 2007, intends to implements the Polytechnic Year 2022 Capital and Zonal Intervention Projects. The Polytechnic hereby invites interested, competent and reputable Contractors and Consultants with relevant experience and good record of accomplishment for the Procurement of the under listed:

(2) SCOPE OF GOODS, WORKS AND SERVICES

GOODS

LOT NO.	PROJECT NAME
G13	Provision of Solar Powered cold room at Urua-Ato Ikot Ekpene LGA (20m) and Provision of Transformers and Extension of Feeder Lines in Selected Communities (30m) in Ikot Ekpene/Obot Akara/Essien Udim Federal Constituency, Akwa Ibom
G14	Supply and provision of Sports Equipment in Selected Schools in Nsukka/Igbo -Eze South Federal Constituency of Enugu State

G15	Supply of School Equipment to schools in Onitsha
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G16	Purchases of 2 Utility Vehicles/Saloon Car
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G17	Purchase of 220kva Generator
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G18	Procurement of Entrepreneur Skill Equipment
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WORKS

LOT NO.	PROJECT NAME
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W23	Construction of open and lock up shops in selected markets in Ikot Ekpene Federal Constituency, Akwa Ibom State
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W24	Construction of mini Stadium phase 1, Ikpe Mbakeyop, Obot Akara in Ikot Ekpene /Obot Akara/ Essien Udim Federal Constituency, Akwa-Ibom State
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W25	Installation of 3 in 1 Solar Powered Street Lights in selected communities in Ikot Ekpene/Obot Akara/Essien Udim Federal Constituency
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W26 Rehabilitation of Ovoko council hall, Igbo -Eze South Lga, Phase 1

W27 Completion of Ovoko Customary Court, Igbo -Eze South Lga, Phase 1

W28 Rehabilitation of Ovoko council hall, Igbo -Eze South Lga, phase 1

W29 Construction of Generator House

W30 Construction/Provision of Gatehouse

W31 Provision of Security Infrastructure

ZIPW31 Fencing and Provision of Solar Borehole at Yauri Town Hall Kebbi South Senatorial District, Kebbi State

CONSULTANCY SERVICE

LOT NO. PROJECT NAME

C11 Vocational Training of Youths and Women in Various skills in Ringim/ Taura Federal Constituency, Jigawa State.

C16	Medical Outreach, Provision of Medications and Prescription Glasses in Ogunoloko, Oshodi/Isolo Federal Constituency, Lagos State
C17	Empowerment of Youths of Selected Communities in Nsukka/Igbo-Eze South Lgas
C19	Training and Empowerment of Selected Ovoko Youths on Agro Business in Nigeria, Igbo Eze South Lgas of Enugu State.
C20	Skill Acquisition and Training of Youths and Women on skills in Ringim/Taura Federal Constituency, Jigawa State.

(3) ELIGIBILITY REQUIREMENTS

Prospective bidders should submit the following documents:

- (a) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including form CAC1.1 or CAC2 and CAC7. Business Name is also acceptable for Services;
- (b) Evidence of Company's Income Tax Clearance Certificate (or Personal Income Tax Clearance Certificates of all the partners in case of Business Name) for the last three (3) years valid till 31 'December, 2022; with minimum average annual turnover of N50million for Works, and N30million for Goods & Services;
- (c) Evidence of Pension Clearance Certificate valid till 31st December, 2022 (this requirement is only applicable to bidders whose number of staff is 15 and above);
- (d) Evidence of Industrial Training Fund (ITF) compliance certificate valid till 31st December, 2022 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);

- (e) Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2022;
- (f) Evidence of registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2022 or valid certificate issued by BPP;
- (g) Sworn Affidavit;
- Certifying that the company is not in receivership, insolvency or bankruptcy; disclosing whether or not any officer of the relevant committees of the FEDERAL POLYTECHNIC UKANA, AKWA IBOM STATE or the Bureau of Public Procurement is a former or present director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- that none of the directors of the Company has been convicted for criminal offense in relation to fraud or financial impropriety in any Country;
- (h) Company's audited account for the last three (3) years (2019, 2020 and 2021) duly acknowledged by the Federal Inland Revenue Service (FIRS);
- (i) Reference letter from a reputable Commercial Bank in Nigeria indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company's profile with Curriculum Vitae of key staff to be deployed for the project, including copies of their Academic/Professional qualifications;
- (k) Consultancy service: Evidence of Firm's current registration with the relevant regulatory professional body(ies) such as:
- Training: Company's valid training license issued by the Centre for Management Development (CMD);
- (m) Electricity Jobs: Evidence of current license issued by Nigerian Electricity Management Services Agency (NEMSA);
- (n) For Supply of Equipment: Letter of Authorization as representative of the original Equipment Manufacturers (OEMs)

(o) Verifiable document evidence of at least three (3) similar jobs executed in the last five (5) years including letter of award, Valuation certificates, Job completion certificate and photographs of the projects.

(p) Only companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorised representatives should bid for the vehicles;

(q) All documents for submission must be transmitted with a covering/forwarding letter under the company/firm's letter head paper bearing amongst others, the registration number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.) and email address. The letter head paper must bear Names and Nationalities of the Directors of the company at the bottom of the page, duly signed by the authorized officer of the firm.

(4) SUBMISSION OF EOI DOCUMENT – CONSULTANCY SERVICE

Interested firms are to submit two (2) bound of Expression of Interest documents separated by dividers and arranged as indicated above. The documents should be submitted in a sealed envelope and addressed to The Rector, FEDERAL POLYTECHNIC UKANA, AKWA IBOM STATE, and clearly marked with the name of the project and the Lot number. Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated tender box in the office of the Rector **not later than 10:00am, Wednesday, 20 April, 2022.**

(5) SUBMISSION OF DOCUMENTS – GOODS

Prospective bidders are to submit pre-qualification documents for each Lot desired; two (2) hard copies each of the technical bids packaged in sealed envelopes and clearly marked as "Invitation for Prequalification" and addressed to The Rector, FEDERAL POLYTECHNIC UKANA, AKWA IBOM STATE and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated tender box in the office of the Provost **not later than 10:00am, Thursday, 21 April, 2022.**

(6) SUBMISSION OF DOCUMENTS – WORKS

Prospective bidders are to submit pre-qualification documents for each Lot desired; two (2) hard copies each of the technical bids packaged in sealed envelopes and clearly marked as "Invitation for Prequalification" and addressed to The Rector,

FEDERAL POLYTECHNIC UKANA, AKWA IBOM STATE and clearly marked with the name of the project and the Lot number. Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated tender box in the Conference Hall Federal Polytechnic Ukana, **not later than 10:00am, Friday, 22 April, 2022.**

(7) OPENING OF EOI AND PRE-QUALIFICATION DOCUMENTS

The EOI/Prequalification Documents will be opened immediately after the deadline for submission as follows:

S/N	CATEGORY	TIME/DATE FOR OPEN BIDDING
1.	CONSULTANCY	10:00am, Wednesday, 20 April 2022
2.	GOODS	10:00am, Thursday, 21 April 2022
3	WORKS	10:00am, Friday, 22 April 2022

The pre-qualification documents and EOIs will be opened in the Conference Hall, Federal Polytechnic Ukana, Akwa Ibom State. Please, ensure that you sign the Bid Submission Register in the office of the Rector, as the Institute will NOT be held liable for misplaced or wrongly submitted bids.

(1) GENERAL INFORMATION

- (a) Bid must be in English language and signed by an official authorised by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;

- (c) All cost will be borne by the bidders.
- (d) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by Video recording (invitation link will be sent to bidders to join the bid opening online) with the physical presence of two (2) representatives of private sector professional bodies and Civil Society Organization in area of Anti- Corruption /Transparency;
- (e) Bidders can submit through post (courier services);
- (f) Good and Works: Only pre-qualified bidders at technical evaluation will be invited at a later date for virtual financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- (g) Services: Only shortlisted firms will be invited at a later date for collection of Requests for Proposal;
- (h) Arrangement of EOI/Technical Document in hard copies should follow the order in the list above and appropriately paged. The EOI/ technical document should have a table content indicating the pages, which these items are to be found. Failure to comply with this directive will result to dis-qualification of the bidder.
- (i) The Federal Polytechnic Ukana, Akwa Ibom State is not bound to pre- qualify/shortlist any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.

SIGNED:

HEAD OF
FOR RECTOR, FEDERAL POLYTECHNIC, UKANA, AKWA-IBOM STATE

PROCUREMENT